

PADSTOW HOUSE BOOKING FORM

For Alexandra House, 30 Dennis Road, Padstow, PL28 8DE

Arrival Day: Day Month Year:

Departure Date: Day Month Year:

Applicant's name: Title: Forenames: Surname:

Address & Postcode:

Telephone No.

Mobile No.

Email Address:

Names of other all guests occupying the house (please give ages if under 25)

1.	2.
3.	4.
5.	6.
7.	8.
9.	10.
11.	12.

List any special requests:

Estimated Time of Arrival (The house will be usually be ready from 4pm):

Total Rent due £ _____

Payment via cheque/bank transfer/PayPal (add 3%)

30% Deposit enclosed: £ _____ Damage/nuisance deposit: £500

TOTAL CHEQUE AMOUNT: £ _____

Cheques should be made payable to "Mr G P Murphy T/A Padstow House" and returned to:
Padstow Holiday House, Albion Mills, 23A Albion Road, St Albans, Herts, AL1 5BE

Bank Details: G P Murphy T/A Padstow House: Sort code: 40-40-01
Account number 72246252. HSBC St Albans

I confirm I am over 18 and have read and accept the booking terms and conditions and understand I am entering into a contract.

Signature: _____ Date: _____

Print Name: _____

PADSTOW HOUSE BOOKING TERMS AND CONDITIONS

The booking is a contract for a short term holiday rental for a specified period and shall be made between the applicant (the person signing the booking form and known as the “occupier” and the owners, Graham Murphy trading as Padstow House for the property or “house” known as Alexandra House, 30 Dennis Road, Padstow, PL28 8DE.

Booking

A request to book shall only be accepted when completed on the booking form and with receipt of the specified deposit. A contract shall only exist between the applicant and owners once the booking form and deposit has been processed and a letter of confirmation received by the applicant.

The applicant confirms that he/she is over 18 years old, that by signing the request to book he or she understands the description of the property and accepts responsibility for all occupants of the property for the duration of the holiday let.

We do not accept bookings from persons under the age of 25 years or from groups where the majority of occupiers shall be under the age of 25 years. We reserve the right to refuse any single sex groups and anyone whom we feel the house would not be suitable for.

Occupancy

The house may only be occupied by the occupier for the purposes of a holiday for the period agreed in the confirmation and only occupied by the guests listed by you on the booking form. Any changes to the numbers of guests must be agreed in advance. The number of guests occupying the house must not exceed the number stated in the booking agreement namely 12 people plus children under 2 years for use of 6 bedrooms or 8 people plus children under 2 years for use of 4 bedrooms.

Payment

The booking shall be confirmed on receipt of a deposit of 30% of the total rental fee payable to G.P. Murphy T/A Padstow House.

The balance must be received together with the nuisance/damage deposit of £500 eight weeks prior to the letting date.

Where bookings are made within eight weeks of the letting date, the total amount of the rental plus the nuisance/damage deposit of £500 is payable on booking.

Bookings made within three weeks of letting date must be made by electronic bank transfer or Paypal (subject to 3% Paypal fee). Where the balance is not received within this time we reserve the right to cancel the booking and retain the deposit as a cancellation fee.

This damage/nuisance deposit is to be held against any damage or nuisance created by the occupants during the specified holiday let. This damage/nuisance deposit

shall be returned within 7 days of expiry of the holiday let provided these conditions are met.

Cancellation

Once a booking is confirmed the occupier is liable for the total booking price but without the damage/nuisance deposit.

Should you need to cancel your booking please advise us as soon as possible preferably by telephone or email and in writing to us at Padstow House, Albion Mills 23a Albion Road, St Albans, Herts AL1 5EB.

If the Applicant cancels the booking he/she shall remain liable for the full amount of the rent.

Where the booking is cancelled after the deposit has been paid but prior to the final balance becoming due, the deposit may be retained. Once the final balance has been paid, you are liable for the full cost of the rental (less the security deposit), should you subsequently cancel your booking.

We will endeavour to re-let the house during the let period. If successfully re-let we will return the balance minus a reletting fee of £50. If we are unable to let for the full amount paid we shall reimburse the re-let amount minus the £50 administration fee. We reserve the right to re-let the house at below the original let fee.

Because of the possibility of unforeseen cancellation we do recommend you take out appropriate cancellation insurance.

Non-availability of the house

In the event of unforeseen circumstances (e.g. fire) we reserve the right to cancel your booking at anytime. In this event our liability shall be limited to monies paid only and we shall refund all money received by us.

Booking Amendments

Should you wish to change the date of your booking we will endeavour to help provided a suitable alternative date is available. If there is no such suitable alternative date then this will be treated as a cancellation.

Occupancy times

The rental shall commence at 4pm on the day of arrival and ends at 10am on the day of departure. During the low season we may be able to offer an early arrival or later departure, subject to availability, however we cannot guarantee this.

Guests Responsibilities

Guests shall take care of the property its fixtures and fittings and ensure these are left as they were on arrival.

Should guests find anything that might affect their safety whilst at the house or enjoyment of the property this should be reported without delay and we shall undertake all effort we reasonably can to rectify the matter.

Guests shall ensure they keep the property reasonably clean and shall leave the house in a clean and tidy condition in addition all kitchen equipment and the barbecue shall be left in the condition as when entering the property otherwise a cleaning levy shall be taken from the deposit.

Though the property shall be cleaned after the guest has vacated the property we shall remove from the deposit any costs incurred by the need for additional cleaning for example due to heavy soiling, smoking or pet hairs/odours.

We can arrange for additional cleaning as requested by the guests.

Guests shall be responsible for supervising any child guests or persons needing care.

Guests shall be responsible for any damage or missing items from the house apart from reasonable wear. Loss of keys shall incur a fee of £50.

As we are a semi-detached house with many close neighbours it is important to consider others. To this end we require that you do not play amplified music or singing after midnight and keep any sounds within the confines of the house.

Barbecues should not be held beyond 11pm. No non-listed guests are permitted after midnight. If the owners or their representatives are of the opinion that any occupier is not suitable to continue occupation of the house because of behaviour, damage or nuisance to others the contract may be deemed to be nullified and the owner may repossess the house. In this event the occupier shall remain liable for the whole booking fee and no refund shall be due.

Dogs

Dogs are only permitted with the express permission of the owners and for which a supplementary amount is charged. Pets must not go on the first or second floors and must not go on furniture. If excess cleaning is required then this may be taken off the damage deposit. All faeces must be cleared from the garden each day as the gardener may come at any time to mow the lawns and attend to the garden.

Dogs for registered blind persons may be permitted again with express permission of the owners.

Disabled access

The property does have steep steps to the front and rear due to the age of the property and its location and this might create difficulties for assisted access. Please contact us if you need further details.

Smoking

No smoking is permitted within the house or outbuildings. Smoking in the garden is permitted but ash and butts must be cleared away and disposed of safely (bagged up in external bins).

Refuse

Please recycle where you can – follow the instructions in the house, and use bin bags for general refuse which is put in the wheely bins. The bins may contain some refuse from the previous occupants where there are consecutive lettings, as refuse is not removed by the council on the change-over days. Our housekeeper will be able to help if you have difficulties.

Our liability

We shall not be responsible for any loss or damage to any belongings or injuries sustained by you or any member of your party.

We reserve the right to cancel your booking at anytime and the total liability will be to refund to you all sums which you have already paid.

Right of access

We may from time to time need to inspect the property and wherever possible shall give reasonable notice. You must allow ourselves, our representatives or contractors access to the property at reasonable times for such inspection, maintenance or repair.

Safety and security

Occupiers shall be aware that there are steps and that these may not be lit at night time or slippery at times and shall take all reasonable precautions. When parking at the rear only park in our designated area and take care of other vehicles. The balcony on the first floor is locked and occupiers are asked not to enter, similarly lofts should not be accessed. Parents are responsible for the proper supervision of children in an old house and should ensure windows are kept locked shut if vulnerable.